

Project Team Management: Dealing effectively with the Human Aspect of Project Management

General Objectives:

This Course aims to provide participants with the following skills: techniques and skills necessary for an effective organization and management of the people belonging to the Project Teams.

Specific Objectives:

At the end of this course, participants will know:

- Organize the project and the team;
- Recruit and select a team effectively;
- Manage the team's people effectively;
- Develop the team;
- Motivate to gain performance;
- Manage conflicts.

Audience:

This course is intended for all professionals who are in charge of creating, developing or managing project teams, namely: Project Managers; Responsible for Business Units; Product Development Managers; Analysts and Programmers; Systems Analysts and Administrators; Research and Development Managers; Directors and Managers of T.I and S.I.

Duration:

14 hours

Program content:

Module I - Planning and organization

- What is a Project?
- Project Requirements Analysis;
- Project constraints;
- Project organization chart;
- Time Management.

Module II - Creation of the project team

- Organization and Organigram of the Project Team;
- Definition of the required competencies and functions;

- Recruitment and Selection Practices;
- Roles and Responsibilities of each element;
- Good Human Resource Management Practices.

Module III - Team development and motivation

- What is motivation?
- The motivation of each element of the company: recognize individual differences;
- Recognize the group's goals;
- Reinforce the team;
- Evaluation of the team's efforts and results;
- Rewards and recognition and recognition systems;
- The importance of a motivated team - team with a high level of execution;
- Activities that contribute to increasing team cohesion;
- Performance Reports;
- The importance of training.

Module IV - Conflict Management

- Identify conflicts;
- Deal and manage conflicts;
- Constructive disagreement.