

### Taxation and Tax Auditing

#### **General Objectives:**

This course aims to provide participants with knowledge of the methods of organization and tax audit procedures, the legal framework of tax auditing and tax issues related to the different areas of accounting.

#### **Specific objectives:**

At the end of the course participants will be able to:

- Present the flexibility of tax reasoning necessary to identify and solve concrete problems and to study the tax impact of operational and strategic decision-making in the company;
- Indicate the scope and reach of current and future measures to reformulate the Portuguese tax system;
- Handle the main Portuguese tax codes (IRC and VAT);
- Analyze the main tax audit procedures.

#### **Recipients**

This course is aimed at professionals who are integrated into functions and areas of activity that involve these fields of knowledge.

#### **Duration:**

18 Hours

#### **Content Program:**

**Module I - The concepts and scope of "auditing" and the "auditor (reviewer)";**

**Module II - The "financial audit" or "accounting audit";**

**Module III - Financial auditing in the light of the laws that regulate it;**

**Module IV - Accounting and taxation;**

**Module V - Concept and scope of the "tax audit";**

**Module VI - The tax administration's "tax audit";**

**Module VII - Tax planning and prevention;**

**Module VIII - Tax auditing;**

**Module IX - Preparation and review of tax returns;**

**Module X - Auditor procedures and routines;**

**Module XI - Tax litigation;**

**Module XII - Tax justice;**

**Module XIII - Taxpayer guarantees;**

**Module XIV - The tax procedure;**

**Module XV - The tax process;**

**Module XVI - Tax enforcement;**

**Module XVII - Tax infringements.**