

## Asset Management

### **General Objectives:**

The general objective of this course is to provide participants with an understanding and articulation of the legislation applicable to the solution of problems linked to the technical processes of inventorying, to the perception of the way of valuing assets, taking into account the accounting concepts related to the calculation of the assets' equity.

### **Specific Objectives:**

At the end of the course trainees will be able to:

- Interpret the legislation applicable to asset management;
- Inventory assets;
- Calculate the net worth of assets;
- Integrate the different asset classification systems;
- Analyze lists and maps.

### **Recipients:**

This course is aimed at all professionals who need to know or deepen knowledge about the management of heritage assets, namely: Heritage Managers; Responsible for Heritage Management; responsible for the Heritage Register, for Inventories Employees of technical careers linked to the administrative area; and Technicians with functions in the areas of Heritage and Accounting.

### **Duration:**

21 Hours

### **Content Program:**

**Module I - Introduction and framework**

**Module II - Legislative analysis involved in asset management (AM)**

**Module III - Management of movable assets**

**Module IV - Management of immovable property**

**Module V - Management of vehicles**

**Module VI - Criteria for valuations and revaluations of assets**

**Module VII - Asset accounting tests**

**Module VIII - Legal and management listings and maps**

**Module IX - Adjustment of Asset Management to the SNC - Accounting Standardization System**