

Team Management and Leadership – Technical Coordinators

General Objectives:

At the end of the course, professionals are able to:

- ✓ Define the concept of " work team " and understand the processes needed for its creation and management;
- ✓ Know and practice techniques that enhances the effective management of the team;
- ✓ To analyze the difficulties and strengthen facilitators conduct the development of individuals and teams;
- ✓ Train and develop team management skills, using motivation, leadership and delegation as key tools.

Target Audience:

This course is aimed at all professionals in leadership positions and framework, particularly, Managers, Managing Directors / Managers , Directors / Heads of Department , Middle Level / Higher , Intermediate Managers and Project Heads .

Hours:

30 Hours

Program Contents:

1 - THE TEAM AND LEADER

- ✓ What is lead: myths and beliefs
- ✓ The distinction between "team" and "group"
- ✓ Identification of different maturity levels of employees and analysis of the behavior of the manager face to them. Individual diagnosis

2 - INFLUENCE OF CARRYING OUT A POSITIVE IN TEAM

- ✓ Communication: enemy and ally
- ✓ Diagnosis of communication styles and analysis of their impacts.
- ✓ The role of emotions in team management.
- ✓ Conditions of success: the limiting beliefs about human nature leader.

3 - PROMOTING THE MOTIVATION AND DEVELOPMENT TEAM

- ✓ Motivate others and self-motivation
- ✓ Leadership by values (individual, team and company)
- ✓ Motivation is good ... but not enough! It takes productive engagement
- ✓ The delegation of tasks: Technical and effective rules
- ✓ Feedback: how to do it in order to develop the employee and the team. Structure and techniques

4 - PRACTICAL APPLICATIONS AND SIMPLE DAY-TO-DAY LEADERSHIP

HS

HIGH SKILLS
Formação e Consultoria

Conteúdo de Formação
