

## Fraud and Internal Accounting Control Systems

### **General Objectives:**

The increased importance and focus on the reliability of financial information means that there is a growing concern with accounting internal control systems to decrease the risk of fraud. This course aims to provide participants with the necessary knowledge and skills to understand and implement effective internal control systems, as well as to understand the position and role of internal and external audit and top management in the detection of accounting fraud.

### **Specific Objectives:**

At the end of this Course participants will know:

- Have a broad view of the internal control system;
- Analyze the existing control systems and their importance in preventing fraudulent transactions;
- Know how to identify high risk areas of fraudulent activity;
- Identify problems and difficulties in existing control procedures;
- Have a good knowledge of best practices to manage and prevent fraud;
- Have a better understanding of the accounting system and the roles / responsibilities of the parties involved, namely that of internal and external auditors;
- Support the legal responsibilities of management.

### **Recipients:**

This course is intended primarily for senior company managers, financial controllers, and other senior professionals with financial management positions.

### **Prerequisites**

Broad experience in accounting and financial management

### **Duration:**

18 Hours

## **Content Program**

### **Module I - What is an internal control system and how it works**

- Overview of internal control systems
- The concepts of direct and indirect control;
- General controls and their impact on the overall control environment;
- Key issues and concerns with controls;
- Objectives and expectations.

### **Module II - Roles and Responsibilities**

- An overview of the Sarbanes Oxley Act, as the impacts on legal responsibilities and activities;
- The role of the Board in ensuring the accuracy and validity of financial information;
- The auditing activities and the role and responsibility of the external and internal auditors;
- The responsibilities of the CFO;
- The role of the CEO / COO and other senior management in internal controls and fraud reduction.

### **Module III - Developing an Effective Control System**

- Define appropriate control procedures;
- Provide best practice guidance on alternative solutions;
- Establish roles and responsibilities of the various actors in the control system;
- Identify knowledge and information gaps;
- Define a valid basis for consideration and approval.

### **Module IV - Validation and review of internal controls**

- Defining a comprehensive internal control testing regime;
- Management and control of the validation process;
- Risk assessment and mitigation procedures.

## **Module V - Risk Areas and Fraud Minimization**

- Cash Receipts;
- Inventory and products;
- Purchase approval;
- Complex financial instruments;
- Sales of assets;
- Period ends and closings;
- Revenues and sales;
- Leasings;
- Etc.

## **Module VI - Conclusions**

- Overview of the company itself and evaluation;
- Recommendations;
- Question and Answer session.